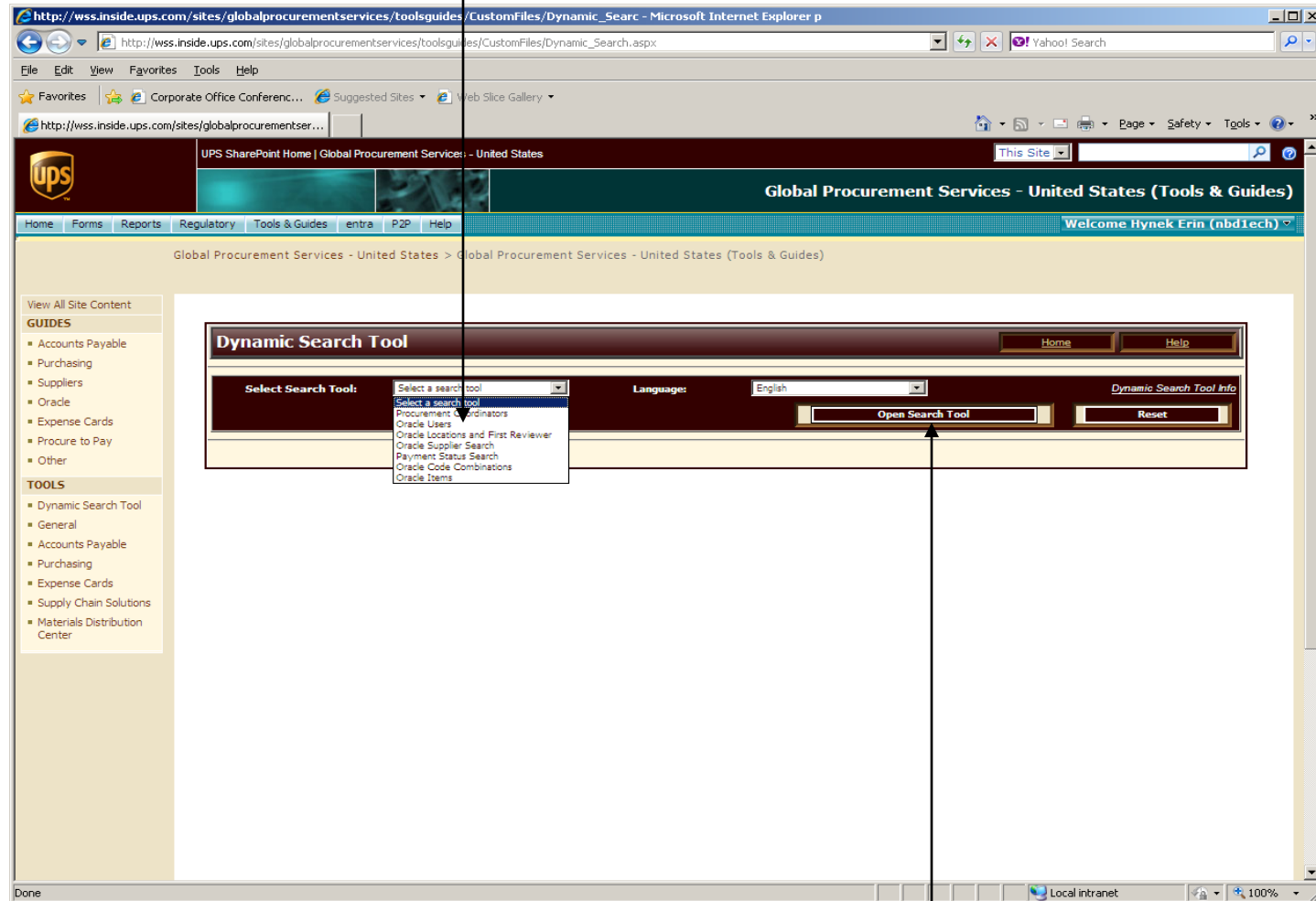1. Go to:
   http://wss.inside.ups.com/sites/globalprocurementservices/toolsguides/CustomFiles/Dynamic_Search.aspx

2. Select Oracle Locations & First Reviewer from the drop down

3. Click on Open Search Tool

3. Type in the cost center used on your expense report into the GL Center box then click on Search

The oracle location code will appear at the bottom of the screen (in this case GACOR857131)